

Department of Chemistry and Biochemistry Course Lecture and Lab Attendance Policies

Course attendance at Colorado College is expected during all regularly scheduled block course days which can include holidays

(<https://www.coloradocollege.edu/basics/welcome/leadership/policies/academic-policies>).

The application of these policies in the CH107, CH108, CH250 and CH251 courses in the Department of Chemistry and Biochemistry are as follows:

- Three unexcused absences of the lecture portion of the course will result in an automatic NC for the course.
- One unexcused absence in the lab portion of the course will result in an automatic NC for the course.

-

Excused absences include:

- Illness or other physical or mental health related issue with supporting documentation from Boettcher Health Center.
- Participation in an athletic, performance or other college sponsored event that occurs during a lecture or lab session.
- Other issues that may arise may be excused at the discretion of the Course Instructor. The Course Instructor may choose to consult with Department Chair or the College Deans when making a decision about excusing an absence.

Protocol for making up missed lecture material:

- Determined on a case by case basis through discussion with the instructor.

Protocol for making up missed lab material:

- After the Course Instructor determines that the absence is excused they will inform the paraprofessional(s) that a make-up is allowable. The date and time of the make-up will be dependent on the paraprofessionals schedule in all of the courses they are supporting for the block. The last Tuesday of the block is the likely time when make-up lab sessions will be held.